

**PRELIMINARY AGENDA**  
**WDMA - Hallmark Certification Committee Meeting**

**Chair: Al Barstad**

**Vice Chair: Open**

**December 5, 2023**

**10:00 A.M. – 12:00 P.M. Eastern Time**

**WDMA**

**Alexander Court**

**2001 K St NW**

**Washington, DC 20006**

- 1. Call to order.**
- 2. Attendance/Determination of Quorum.**
- 3. Antitrust reminder.**
- 4. Review and approve agenda.**
- 5. Business of the Meeting**
  - a) ANSI/Florida Product Approval**
    1. ANSI Complaints and Appeals since the last meeting. Staff
    2. AMS ANSI assessment activity related to the WDMA Hallmark Certification Program. Staff
    3. Florida Status Report- WDMA is in good standing with the State of Florida Product Approval. The reaffirmation process for the new code is under way. The 8th Edition (2023) of the Florida Building Code will go into effect on December 31st, 2023
  - b) Procedural Guides C.S.1**
    1. **C.S. 1**
      - a. Report** – Ballot results of the C.S.1 from the Term of Certification Task Group.
      - b. Hallmark Bulletin 2023-01 posted** - Extension Requests and Timeframe for Recertification Testing
      - c. Hallmark Bulletin 2023-02 posted** - Hallmark Certification, Transition to the NAFS-22
  - c) Old Business/Gap Analysis from TC**
    1.
      - a. Best Practice quality management systems**
        - Task Group – Scott Lemke (Chair), Brad Fevold, Phil Weber, Joe Hayden, Jordan Cruise, Lucas Wenzel.
      - b. Qualifications for testing to NAFS, Test Plan Guide**

Task Group – Al Barstad, Steve Jaspersen, Zach Spurr, Rick Audsley, Cheryl Wibben, John Budzynski, Lucas Wenzel.  
Revisit chair and Co/Chair of task group.

