

**Preliminary Agenda**  
**WDMA - Hallmark Certification Committee (HCC)**  
**WDMA Virtual Committee Meeting**  
**December 7, 2021 from 2:00 – 3:30 pm (Eastern)**

- I. Call to order**
- II. Anti-trust reminder**
- III. Roll Call, Welcome to all attendees, Review agenda**
- IV. Old Business**
  - A. WDMA Staff Report**
  - B. NFRC/EPA Energy Star Bulletin Update-**
  - C. ANSI**
    - 1. ANSI Complaints and Appeals since the last meeting.
    - 2. AMS ANSI assessment activity related to the WDMA Hallmark Certification Program.
  - D. Procedural Guides (C.S.1 & C.S. 3)**
    - 1. **C.S. 3 –**
      - a. Review Revised Draft – Brad (Chair), Al, Nick, Joe, Sue, Mark F, Steve J, John M & Lucas W
    - 2. C.S.1 Next Revision of NAFS – Conner Weld Test
  - E. Activities Report**
  - F. CIP Status Texas TDI –**
    - 1. Turnaround time report. Staff/Task Group Report.
    - 2. Florida Status Report.
  - G. Other Old Business**
  - H. New Business/Reports from other committees**
    - 1. **Gap Analysis from TC**
      - a. Gap Analysis
        - i. Best Practice quality management systems
          - Task Group – Scott Lemke (Chair), Brad, Phil W, Joe, Jordan Cruse, Lucas.
      - b. Certification process for dummies
        - i. Task Group Sue & Al (Co Chairs) Steve J, Zack, Sue, Dan J, Rick A, Cheryl, John B, Nick Z, Lucas.
      - c. Qualifications for testing to NAFS, Test Plan Guide,
        - i. Task Group - Sue & Al (Co-chairs), Steve J, Zack, Sue, Dan J, Rick A, Cheryl, John B, Nick Z, Lucas.

- V. Future Meeting Schedule –**
  - A. 2022 WDMA Technical & Manufacturing Conference
  - B. 6/14/2022 – 6/16/2022 in Minneapolis, MN
  
- VI. Review and Approve the Minutes**
- VII. Adjourn**